



## KAMALA INSTITUTE OF TECHNOLOGY & SCIENCE

(Approved by AICTE & Affiliated to JNTUH)

Singapur, Huzurabad, T.S. 505468

Internal Quality Assurance Cell (IQAC)

---

### Minutes of 06<sup>th</sup> Internal Quality Assurance Cell Meeting

The 06<sup>th</sup> meeting of Internal Quality Assurance Cell was held on 9<sup>th</sup> Jan 2017 at 2.30 pm in the Committee room.

#### Agenda:

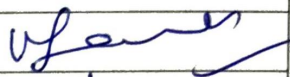
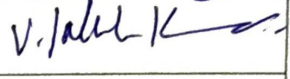

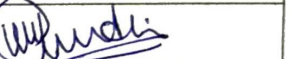
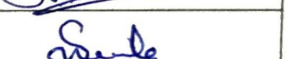


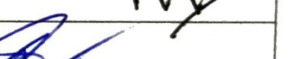



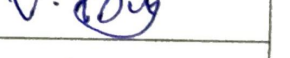
1. Approval of minutes of previous meeting.
2. Strengthening IQAC.
3. Conduction of Students fest - KITSOZEN17 & Alumni meet.
4. Result analysis.
5. Performance of lateral entry students.
6. Intensified training to Student.
7. Staff attending programs on quality culture.
8. Training to ministerial staff.
9. Organizing National Conference.
10. Timely suggestions to coordinator-IQAC.

#### Minutes of the meeting and resolutions:

1. Approved the minutes of meeting held on 27<sup>th</sup> July 2016 and also action taken.
2. The IQAC is to be strengthened by involving members from Industry, Employer and Stake holder as per the underlying spirit of NAAC. It was also decided to include one more senior staff member as faculty in charge of IQAC
3. Decided to conduct KITSOZEN17 in the month of March and for smooth conduction it was decided to nominate two seniors staff members as coordinators. Further decided to conduct alumni meet during KITSOZEN 17.
4. Members discussed and analyzed the results of previous end semester examinations
5. To improve the performance of lateral entry students, they should be trained in 'c' language, Mathematics and communication skills.
6. Members strongly suggested to intensify the efforts in training the students in soft skills, aptitude etc.
7. Members expressed their view that staff members should be encouraged to attend programs organized by other institutes on quality related topics
8. Decided to conduct training classes to ministerial staff to improve their computer knowledge and drafting skills.

9. Members advised to conduct National Conference by any of the department, especially focused that all departments should have such experience.
10. All members of IQAC be requested to send their timely suggestions to coordinator-IQAC as and when they deem it necessary for the overall quality enhancement on the campus

Following members were present during the meeting:

S.No	Category	Designation	Name of Member	Signature
1.	Chairperson	Principal	Prof. K. Shanker	
2.	Management Member	Secretary & Correspondent	Sri. V. Satish Kumar	
3.	Faculty Members	HoD CE	Dr. Mohammad Ali	
		HoD EEE	Sri. Y.Y. Pundalik	
		HoD ECE	Dr. V. Sharmila	
		HoD CSE	Dr. K Ravindra Babu	
		HoD H&S	Dr. V. Rajeshwar Rao	
4.	Administrative Officer	Registrar	Sri. P Venkataiah	
5.	Local Community	Advocate	Sri. P.V Harihar Rao	
6.	Student	14281A0301	V. Ajay	
7.	Alumni	Managing Director, MR Energies, Hyderabad	Sri. M. Anil Reddy	
11.	IQAC Coordinator	Prof. & Head MED	Dr. M.V. Satish Kumar	

  
**IQAC Coordinator**  
**Dr. M.V. Satish Kumar**  
**Professor & Head, MED**

  
**Chair Person**  
**Prof. K. Shanker**  
**Principal, KITS Singapur**



**KAMALA INSTITUTE OF TECHNOLOGY & SCIENCE**  
(Approved by AICTE & Affiliated to JNTUH)  
Singapur, Huzurabad, T.S. 505468  
**Internal Quality Assurance Cell (IQAC)**

---

**ACTION TAKEN REPORT**

The following actions have been taken for the resolutions made in the IQAC meeting held on 9<sup>th</sup> January 2017.

1. New members Sri. Richard King Chatragadda TCS Academic Relations Manager , Sri. G. Rajith Kumar **DGM**, NTPC, Ramagundam, Sri.E.Chandramouli, Superintendent Engineer KTPP, Bhupalpally were included in IQAC as members from Employer, Industry, Stake holder respectively.
2. Student fest – KITSOZEN-17 was organized by nominating two senior staff members Dr.K.Madhulatha and D. Venugopal as coordinators.
3. ‘C’ language classes were conducted by department of CSE to improve the performance of lateral entry students..
4. T&P Cell was informed about the suggestions given by IQAC members regarding intensifying the efforts towards training programs and the T&P Cell has implemented the same.
5. Five of our staff members have attended a one week FDP on “Quality Assurance in Higher Educational Institutions and Industries” at KITS Warangal from 19<sup>th</sup> to 23<sup>rd</sup> July 2017.
6. Training program for ministerial staff was conducted to improve their computer knowledge and drafting skills during summer vacation.
7. CSE department has organized a National conference in the month of March 2017.

**IQAC Coordinator**  
Dr. M.V.Satish Kumar

**Chair Person**  
Prof. K. Shanker