



KAMALA INSTITUTE OF TECHNOLOGY & SCIENCE
(Approved by AICTE & Affiliated to JNTUH)
Singapur, Huzurabad, T.S. 505468
Internal Quality Assurance Cell (IQAC)

Minutes of 09th Internal Quality Assurance Cell Meeting

The 09th meeting of Internal Quality Assurance Cell was held on 04th July 2018 at 2.00 pm in the Committee room.



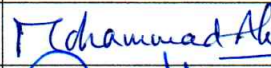

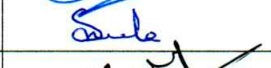




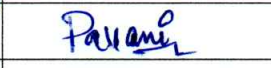



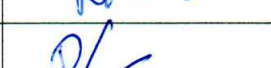
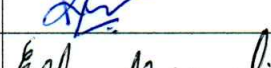

Agenda:


1. Approval of previous minutes of meeting.
2. Constitution of NAAC committee
3. Conduction of induction program.
4. Result analysis.
5. Additional sports facilities.
6. Academic programs to meet social responsibility.
7. Workshop/expert lecture on quality themes
8. MOOC courses registration by staff and students.
9. Review of AAC reports.
10. Motivating students towards entrepreneurship.
11. Awareness on IPR.


Minutes of the meeting and resolutions:

1. Approval of minutes of Meeting held on 18th Jan 2018 and action taken report.
2. It was decided to constitute a committee to take up the NAAC work at institute level with senior faculty members as the convener & co-convener and all head of the departments as members of the committee.
3. Decided to conduct induction program by inviting persons from different fields.
4. Members discussed and analyzed the results of previous end semester examinations
5. It was resolved that even though the institute has good sports facilities, they should be improved further.
6. Decided to conduct programs keeping teachers and students of neighboring schools in view, as a part of social responsibility.
7. The teaching fraternity of the institute should be motivated and trained to remain quality conscious while delivering in terms of modern and students friendly teaching-practices, high quality research publications and extension activities for better social-institutional interface.
8. To encourage staff and students to register and complete at least one relevant MOOC course/ per year
9. Members reviewed the reports submitted by AAC and gave their suggestions for further improvement of the Departments and other Cells in all aspects.
10. Members suggested to organize programs by EDC to motivate students towards entrepreneurship as their career.
11. IQAC has decided to encourage faculty members to get awareness on Intellectual property rights.

Following members were present during the meeting:

S.No	Category	Designation	Name of Member	Signature
1.	Chairperson	Principal	Prof. K. Shanker	
2.	Management Member	Secretary & Correspondent	Sri. V. Satish Kumar	
3.	Faculty Members	HoD CE	Dr. Mohammad Ali	
		HoD EEE	Sri. Y.Y. Pundalik	
		HoD ECE	Dr. V. Sharmila	
		HoD CSE	Dr. K Ravindra Babu	
		HoD H&S	Dr. V. Rajeshwar Rao	
4.	Administrative Officer	Registrar	Sri. P Venkataiah	
5.	Local Community	Advocate	Sri. P.V Harihar Rao	
6.	Student	14281A0402	Ms.Ch. Pavani	
7.	Alumni	Managing Director, MR Energies, Hyderabad	Sri. M. Anil Reddy	
8.	Employer	TCS Academic Relations Manager	Sri. Richard King Chatragadda	
9.	Industry	DGM, NTPC, Ramagundam	Sri. G. Rajith Kumar	
10.	Stake holder (Parent)	Super indent Engineer KTPP, Bhupalpally	Sri.E.Chandramouli	
11.	IQAC Coordinator	Prof. & Head MED	Dr. M.V. Satish Kumar	
12	Faculty incharge, IQAC	Assoc. Professor, Dept. of ECE	Sri. B. Ramesh	


IQAC Coordinator
 Dr. M.V. Satish Kumar
 Professor & Head, MED


Chair Person
 Prof. K. Shanker
 Principal, KITS Singapur



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ACTION TAKEN REPORT

The following actions have been taken for the resolutions made in the IQAC meeting held on 04th July 2018

1. A committee was formed to take up the NAAC work at institute level with Dr.V.RajeshwarRao, Professor and Head, H&S department as the convener & Sri.B.Ramesh, Associate Professor, ECE Department as co-convener. They in turn formed a committee to take care of different criteria. The NAAC committee has taken initiative in preparing IIQA.
2. An induction program was organized by inviting persons like Prof. K. Maruthi Prasad, Head Dept. of mathematics, Geetham University Hyderabad and Mr. Krishnamarajulu Naidu, formerly Head, Department of Physics, Osmania University,
3. E.E.E, E.C.E and C.S.E departments were suggested to implement methods for improving end semester results.
4. Basket ball court, Kabbadi court and Cricket Net practicing field were renovated.
5. Physics wing of Department of Humanities & Sciences has organized a program on "Physics through simple experiments"(stage show) in association with Indian Association for Physics Teachers(IAPT) at various Neighboring schools.
6. Two expert lectures were arranged by IQAC , Prof.P. Ramaiah, Former Registrar, Ambedkar Open University delivered a lecture on UGC-NAAC Accreditation process. Prof. Ch. Venkatesh, Dean Academic Affairs, KITSW delivered a lecture on Role of Teachers in improving the Quality of Technical Education.
7. Few faculty members of various departments have registered for MOOC courses
8. AAC reports of various departments were reviewed and suggestions were given to the concerned departments based on the comments given by the Academic Audit Committee.

IQAC Coordinator
Dr. M.V.Satish Kumar

Chairperson
Prof. K. Shanker