



KAMALA INSTITUTE OF TECHNOLOGY & SCIENCE
(Approved by AICTE & Affiliated to JNTUH)
Singapur, Huzurabad, T.S. 505468
Internal Quality Assurance Cell (IQAC)

Minutes of 10th Internal Quality Assurance Cell Meeting

The 10th meeting of Internal Quality Assurance Cell was held on 19th January 2019 at 10.30 am in the Committee room.



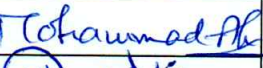

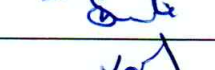




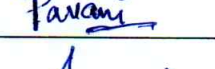

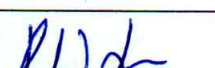
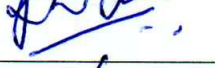

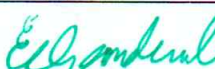

Agenda:

1. Approval of previous minutes of meeting.
2. Overall topper as student nominee.
3. Preparation of SSR.
4. Inviting external members for mock verification of files.
5. Conduction of programs for rural youth/women empowerment.
6. Career guidance program for Diploma/ITI students.
7. Conduction of student fest - KITSOZEN'19.
8. Improving rain water harvesting system.
9. Formation of Environmental club, Health and safety club.

Minutes of the meeting and resolutions:

1. Approval of minutes of meeting held on 9th July 2018 and action taken report.
2. It was decided to nominate overall topper of the college as student member.
3. IQAC members have appreciated the efforts made by the committee constituted in successfully uploading the IIQA. It was decided to prepare SSR of the institute perfectly
4. Members also suggested that, the IQAC coordinator and the committee members of NAAC should be ready for future steps of NAAC, like answering DVV. IQAC members suggested to invite external members for mock verification of files prepared and other facilities of the institute.
5. As the institute is located in rural area, it should conduct few programs for the benefit of rural youth and women for their empowerment. They should be educated about self employment opportunities.
6. Members suggested to take up programs to educate not only under graduate students of the institute but also students from Diploma /ITI background, regarding their career guidance
7. It was decided to conduct KITSOZEN-19 in the month of April and identify student coordinators and staff coordinators
8. It was decided to improve rain water harvesting system further in the institute before forth coming rainy season
9. It was resolved to encourage students to start clubs like - Environmental club, Health and Safety club

Following members were present during the meeting:

S.No	Category	Designation	Name of Member	Signature
1.	Chairperson	Principal	Prof. K. Shanker	
2.	Management Member	Secretary & Correspondent	Sri. V. Satish Kumar	
3.	Faculty Members	HoD CE	Dr. Mohammad Ali	
		HoD EEE	Sri. Y.Y. Pundalik	
		HoD ECE	Dr.V.Sharmila	
		HoD CSE	Dr. K Ravindra Babu	
		HoD H&S	Dr. V. Rajeshwar Rao	
4.	Administrative Officer	Registrar	Sri. P Venkataiah	
5.	Local Community	Advocate	Sri. P.V Harihar Rao	
6.	Student	16281A0402	Ms.Ch. Pavani	
7.	Alumni	Managing Director, MR Energies, Hyderabad	Sri. M. Anil Reddy	
8.	Employer	TCS Academic Relations Manager	Sri. Richard King Chatragadda	
9.	Industry	DGM, NTPC, Ramagundam	Sri. G. Rajith Kumar	
10.	Stake holder (Parent)	Super indent Engineer KTPP, Bhupalpally	Sri.E.Chandramouli	
11.	IQAC Coordinator	Prof. & Head MED	Dr. M.V. Satish Kumar	
12.	Faculty incharge, IQAC	Assoc. Professor, Dept. of ECE	Sri. B. Ramesh	



IQAC Coordinator
Dr. M.V.Satish Kumar
Professor & Head, MED



Chair Person
Prof. K. Shanker
Principal, KITS Singapur



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ACTION TAKEN REPORT

The following actions have been taken for the resolutions made in the IQAC meeting held on 19th January 2019

1. Overall topper of the college was nominated as student member of IQAC.
2. The committee constituted for NAAC at Institution level has actively involved in preparation of SSR.
3. Prof. Ch. Venkatesh, Dean Academic Affairs, KITSW has inspected the NAAC files.
4. Entrepreneurship Development Cell has organized a one day workshop on "SELF EMPLOYMENT OPPORTUNITIES FOR RURAL YOUTH" in association with Rural Self Employment Training Institute(RSETI), Karimnagar. Mr.P. Dattadri, Director – RSETI and Ms.S.Swapna, In-house Faculty Member have delivered lectures. Rural youth from neighboring villages got benefited by this program.
5. A program named "CARRER OPPORTUNITIES FOR DIPLOMA HOLDERS" was organized by Mechanical Engineering Department for the benefit of Diploma students, regarding their career guidance on 14th May 2019.
6. Student fest- KITSOZEN'19 was successfully organized in the month of April 2019.
7. Rain water harvesting pits were renovated for improvement of ground water in the campus.
8. Carbon conscious environmental club was formed in the month of March 2019.

IQAC Coordinator
Dr. M.V.Satish Kumar

Chairperson
Prof. K. Shanker