



KAMALA INSTITUTE OF TECHNOLOGY & SCIENCE

(Approved by AICTE & Affiliated to JNTUH)

Singapur, Huzurabad, T.S. 505468

Internal Quality Assurance Cell (IQAC)

Minutes of 12th Internal Quality Assurance Cell Meeting

The 12th meeting of Internal Quality Assurance Cell was held on 17th January 2020 at 10.30 am in the IQAC room.

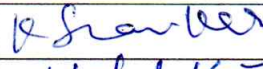

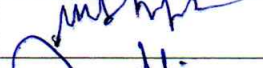


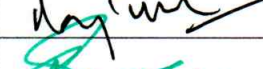


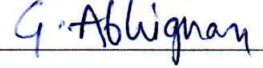

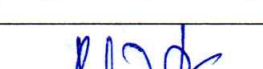



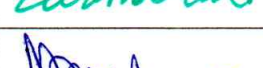
Agenda:


1. Approval of previous minutes of meeting.
2. Improving rare books in Library.
3. Expert lecture for students on quality learning.
4. Professional body memberships
5. Improving infrastructural facilities
6. Sports meet and students fest.
7. Training program for technical supporting staff
8. Conferences and FDPs by various departments.
9. Initiative for Bio gas plant.
10. Approval of AQAR(2018-19) & Initiation of AQAR(2019-20)
11. Mock EAMCET and E-CET.


Minutes of the meeting and resolutions:

1. Approval of minutes of meeting held on 14th August 2019 and action taken report.
2. Members suggested to improve the number of rare books in the library
3. It was resolved that programmes like Expert lecture for students on quality learning should be organized.
4. It was decided that all the faculty members of the Institute should have Professional body memberships.
5. It was decided that the capacity of Staff quarters, boys and girls hostel should be increased. It was also resolved to have permanent seating arrangement in auditorium.
6. It was resolved to organize a sports meet in the college by inviting participants from different colleges. Departments were also suggested to organize student's fest.
7. It was decided to conduct training programs for technical supporting staff of various departments during semester break
8. It was resolved to organize Conferences and Faculty Development Programs by departments at regular intervals.
9. It was decided to initiate steps towards setting up a Bio gas plant in the institute.
10. Members have approved AQAR for the academic year 2018-19 and suggested for initiation of AQAR preparation for the academic year 2019-20.
11. Members suggested to conduct mock EAMCET and mock E-CET in order to give awareness to rural students about those entrance examinations.

Following members were present during the meeting:

S.No	Category	Designation	Name of Member	Signature
1.	Chairperson	Principal	Prof. K. Shanker	
2.	Management Member	Secretary & Correspondent	Sri. V. Satish Kumar	
3.	Faculty Members	HoD CE	Dr. N.V. Deshpande	
		HoD EEE	Dr. Y.Y. Pundalik	
		HoD CSE	Dr. K Ravindra Babu	
		HoD H&S	Dr. V. Rajeshwar Rao	
4.	Administrative Officer	Registrar	Sri. P Venkataiah	
5.	Local Community	Advocate	Sri. P.V Harihar Rao	
6.	Student	16281A0512	Mr. G. Abhignan	
7.	Alumni	Managing Director, MR Energies, Hyderabad	Sri. M. Anil Reddy	
8.	Employer	TCS Academic Relations Manager	Sri. Richard King Chatragadda	
9.	Industry	DGM, NTPC, Ramagundam	Sri. G. Rajith Kumar	
10.	Stake holder (Parent)	Super indent Engineer KTPP, Bhupalpally	Sri.E.Chandramouli	
11.	IQAC Coordinator	Prof. & Head MED	Dr. M.V. Satish Kumar	
12.	Faculty incharge, IQAC	Professor & Head,ECE	Dr. B. Ramesh	


IQAC Coordinator
 Dr. M.V.Satish Kumar
 Professor & Head, MED


Chair Person
 Prof. K. Shanker
 Principal, KITS Singapur



KAMALA INSTITUTE OF TECHNOLOGY & SCIENCE

(Approved by AICTE & Affiliated to JNTUH)

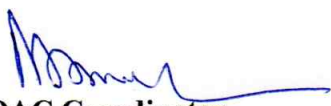
Singapur, Huzurabad, T.S. 505468


Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT

The following actions have been taken for the resolutions made in the 12th IQAC meeting held on 17th January 2020

1. Librarian was instructed to prepare a list of rare books to be procured for the central library.
2. An expert lecture for students was organized by inviting persons like Dr.U.Shrinivas Balraj I/C, ET KITS, Warangal on “Methods and Techniques for quality learning in Engineering Education”.
3. All the faculty members were instructed to obtain membership in professional bodies.
4. Construction of new seminar hall was started and permanent seating arrangement in auditorium is completed.
5. Zonal sports meet was organized in the month of March 2020. Students from various colleges have actively participated.
6. Various departments have conducted offline/online Conference/FDP/Webinars.
7. Students of mechanical engineering have done “Bio gas plant” as a pilot project.
8. IQAC has approved the AQAR of 2018-19 and initiation was taken for preparation of AQAR for the academic year 2019-20.
9. Online Mock EAMCET and E-CET were organized for the benefit of Intermediate and Diploma students.


IQAC Coordinator
Dr. M.V.Satish Kumar


Chairperson
Prof. K. Shanker