



KAMALA INSTITUTE OF TECHNOLOGY & SCIENCE
(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)
Singapur, Huzurabad, T.S. 505468.
(Accredited by NAAC with B++ Grade)
Internal Quality Assurance Cell (IQAC)

Minutes of 14th Internal Quality Assurance Cell Meeting

The 14th meeting of Internal Quality Assurance Cell was held on 23rd January 2021 at 3.00pm.

Agenda:

1. Approval of previous minutes of meeting.
2. Submission of AQAR for 2018-19
3. Approval of AQAR for 2019-20.
4. Review of Preparatory work for NBA committee visit.
5. Introduction of new course at B.Tech level.
6. Purchase of lab equipment as per revised regulations.
7. Review on preparatory work for AICTE-ISTE sponsored FDP
8. Following COVID-19 norms for practical classes and Lab Examinations.
9. Motivating staff to attend programs on UHV.

Minutes of the meeting and resolutions:

1. Approval of minutes of meeting held on 18th July 2020 and action taken report.
2. Members have approved to submit the AQAR for the academic year 2018-19.
3. Members have approved the AQAR of 2019-20 to be submitted to NAAC Bangalore.
4. Members reviewed the preparatory work for NBA committee visit and some suggestions were given by the members.
5. Members suggested introducing a new B.Tech course at UG level in emerging areas.
6. It was decided to procure the new lab equipment as per revised regulations of the affiliating university.
7. Members reviewed the preparatory work for AICTE-ISTE sponsored FDP to be organized by E.E.E Department.
8. It was decided to strictly follow the COVID – 19 norms during conduction of Practical classes and Lab External Examinations.
9. Members suggested encouraging faculty members to attend programmes on Universal Human Values.

Following members were present during the meeting:

S.No	Category	Designation	Name of Member	Signature
1.	Chairperson	Principal	Prof. K. Shanker	
2.	Management Member	Secretary & Correspondent	Sri. V. Satish Kumar	
3.	Faculty Members	HoD CE	Dr. M. Anil	
		HoD EEE	Dr. Y.Y. Pundalik	
		HoD CSE	Dr. K Ravindra Babu	
		HoD H&S	Dr. V. Rajeshwar Rao	
4.	Administrative Officers	Registrar	Sri. P Venkataiah	
		Officer I/C T&P	Dr.K.Vijaya Lakshmi	
		Officer I/C Academics	Mr.B.Satish	
		Officer I/C Examinations	Dr.N.Sasikala	
5.	Local Community	Advocate	Sri. P.V Harihar Rao	
6.	Student	19285A0205	G. Kranthi Kumar	
7.	Alumni	Managing Director, MR Energies, Hyderabad	Sri. M. Anil Reddy	
8.	Employer	TCS Academic Relations Manager	Sri. Richard King Chatragadda	
9.	Industry	DGM, NTPC, Ramagundam	Sri. G. Rajith Kumar	
10.	Stake holder (Parent)	Super indent Engineer KTPP, Bhupalpally	Sri.E.Chandramouli	
11.	IQAC Coordinator	Prof. & Head MED	Dr. M.V. Satish Kumar	
12.	Faculty incharge, IQAC	Professor & Head,ECE	Dr. B. Ramesh	

IQAC Coordinator
 Dr. M.V.Satish Kumar
 Professor & Head, MED

Chair Person
 Prof. K. Shanker
 Principal, KITS Singapur



KAMALA INSTITUTE OF TECHNOLOGY & SCIENCE
(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)
Singapur, Huzurabad, T.S. 505468.
(Accredited by NAAC with B++ Grade)
Internal Quality Assurance Cell (IQAC)

ACTION TAKEN REPORT

The following actions have been taken for the resolutions made in the 14th IQAC meeting held on 23rd January 2021

1. Suggestions given by members of IQAC regarding NBA preparation work were communicated to concerned head of the departments.
2. Decision was made to start a new course at U.G level in the area of Artificial Intelligence and Machine Learning for the academic year 2021-22.
3. Departments have purchased equipment where ever necessary as per new curriculum.
4. Coordinator of the AICTE-ISTE sponsored FDP, Dr.Y.Y. Pundalik was asked about the preparatory work and observed that all the arrangements were made.
5. Students and staff were given awareness about the precautionary measures regarding Covid-19. Also all the norms given by the government are strictly followed during the conduction of Practical classes and Lab External Examinations.
6. Faculty members belonging to different departments have attended the FDP on Universal Human Values organized by AICTE during various slots. Remaining faculty members were also suggested to attend the FDP in the upcoming slots.

IQAC Coordinator
Dr. M.V.Satish Kumar

Chairperson
Prof. K. Shanker