



KAMALA INSTITUTE OF TECHNOLOGY & SCIENCE
(Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad)
Singapur, Huzurabad, T.S. 505468.
(Accredited by NAAC with B++ Grade)
Internal Quality Assurance Cell (IQAC)

Minutes of 15th Internal Quality Assurance Cell Meeting

The 15th meeting of Internal Quality Assurance Cell was held on 7th August 2021 at 2.00pm.


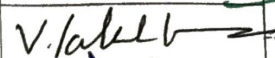

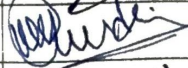
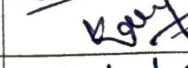


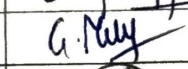


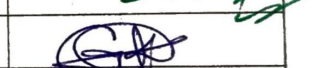

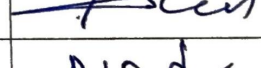

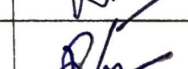
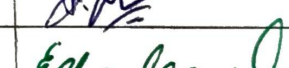


Agenda:


1. Approval of previous minutes of meeting.
2. Submission of AQAR for 2019-20.
3. Review of progress AQAR 2020-21
4. Review of work progress for NBA committee visit.
5. Quality of online teaching learning process.
6. NAAC criterion in charges meeting.
7. Programs by EDC.
8. Suggestions from AAC
9. Effective MOUs
10. Mock NBA visit.
11. Preparation and verification for online visit, if necessary.

Minutes of the meeting and resolutions:

1. Approval of minutes of meeting held on 23rd January 2021 and action taken report.
2. Members have approved to submit the AQAR for the academic year 2019-20.
3. Members reviewed the work progress of AQAR for the academic year 2020-21.
4. Members have reviewed the progress of work corresponding to NBA committee visit and suggested revised SAR preparation, mock presentations by all the three HODs, formation of various committees for smooth completion of visit.
5. IQAC Coordinator suggested to concentrate on quality of teaching learning process in online mode of communication.
6. Members suggested to convene a meeting of NAAC college level criterion in charges and take their suggestions for improvements in view of future AQARs.
7. Members suggested that EDC should continue its programs to motivate students.
8. Academic Audit report was reviewed by IQAC, members gave suggestions for improvement based on the AAC report.
9. It was resolved to undertake variety of activities like guest lectures, industry visits, internships, mini projects and major projects with the companies with which MOUs have been signed.
10. Members suggested conducting mock verification of files and presentations of Principal and HODs prior to NBA visit.
11. Members advised to be ready for online verification and visit of NBA expert team in view of COVID-19 situation and also suggested for mock inspection in online mode.

Following members were present during the meeting:

S.No	Category	Designation	Name of Member	Signature
1.	Chairperson	Principal	Prof. K. Shanker	
2.	Management Member	Secretary & Correspondent	Sri. V. Satish Kumar	
3.	Faculty Members	HoD CE	Dr. M. Anil	
		HoD EEE	Dr. Y.Y. Pundalik	
		HoD CSE	Dr. K Ravindra Babu	
		HoD H&S	Dr. V. Rajeshwar Rao	
4.	Administrative Officers	Registrar	Sri. P Venkataiah	
		Officer I/C T&P	Dr.K.Vijaya Lakshmi	
		Officer I/C Academics	Dr. G. Mallaiah	
		Officer I/C Examinations	Dr.N.Sasikala	
5.	Local Community	Advocate	Sri. P.V Harihar Rao	
6.	Student	19285A0205	G. Kranthi Kumar	
7.	Alumni	Managing Director, MR Energies, Hyderabad	Sri. M. Anil Reddy	
8.	Employer	TCS Academic Relations Manager	Sri. Richard King Chatragadda	
9.	Industry	DGM, NTPC, Ramagundam	Sri. G. Rajith Kumar	
10.	Stake holder (Parent)	Super indent Engineer KTPP, Bhupalpally	Sri.E.Chandramouli	
11.	IQAC Coordinator	Prof. & Head MED	Dr. M.V. Satish Kumar	
12.	Faculty incharge, IQAC	Professor & Head,ECE	Dr. B. Ramesh	


IQAC Coordinator
 Dr. M.V.Satish Kumar
 Professor & Head, MED


Chairperson
 Prof. K. Shanker
 Principal, KITS Singapur



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The following actions have been taken for the resolutions made in the 15th IQAC meeting held on 7th August 2021.

1. Revised SAR has been prepared and kept ready for submission by 3 departments viz. CSE, ECE and EEE and also concerned HoDs have prepared their presentations.
2. HoDs have monitored the online/offline teaching process and gave required suggestions.
3. A meeting was convened by IQAC Coordinator and suggestions were taken by NAAC college level criterion in charges.
4. Entrepreneurship Development Cell has conducted a guest lecture by K.Madhu Krishna, Senior Manager, Dhanush Engineering Services India Pvt. Ltd. on "Recent Development in the area of HVAC"
5. Suggestions given by members of IQAC regarding Academic Audit were noted down and the same were communicated to the concerned departments.
6. All the departments were given instructions to effectively utilize the MoUs signed with companies and organize guest lectures, industry visits etc at regular intervals.

IQAC Coordinator
Dr. M.V.Satish Kumar

Chairperson
Prof. K. Shanker